

# NEW YORK STATE SKEET SHOOTING ASSOCIATION BY-LAWS

As Amended September 2017

## ARTICLE I – Objectives

Objectives of this association shall be to encourage competition in shotgun target shooting, especially that type generally known as skeet shooting. To develop among its members those qualities of patriotism and good sportsmanship which are the basic ingredients of good citizenship. In general, to promote and advance the interest, welfare and development of skeet shooting and related sports, particularly in New York State.

## ARTICLE II – Members

### Section 1 Eligibility

Any individual or association of persons interested in the sport of skeet shooting shall be eligible for membership upon endorsement by two paid up members of this association.

### Section 2 Classes

Memberships shall be divided into the following classes;

- (A) Life Member – On payment as such determined by the Board of Directors a person shall become a member of the association for the remainder of his or her life.
- (B) Husband and Wife Life Member – Husband and wife on payment as such determined by the Board of Directors shall become members of the association for the remainder of their respective lives. Each shall be entitled to vote, and to exercise all member privileges separately.
- (C) Annual Member – An annual member, on payment of such dues as may be determined by the Board of Directors, shall become a member of the association for the year. All memberships expire December 31<sup>st</sup> of each year.
- (D) Honorary Member – The Board of Directors may elect honorary members from time to time upon such conditions as such Board may determine.
- (E) Skeet Clubs – Any group of persons who own, lease, or operate at least one skeet fields, have a minimum of 6 members, and whose purpose is to promote skeet shooting in cooperation with the NYSSA, may apply for membership in the NYSSA. The decision to admit the club shall be made by a majority vote of the Board of Directors at any regular meeting. Any skeet club considered for membership in NYSSA must have at least one member who belongs to the NSSA. Club membership fee will be determined by the Board of Directors. To be eligible for director representation to NYSSA, clubs dues must be paid prior to April 1<sup>st</sup> of each year.
- (F) Dues – Dues of individual and organization members shall be fixed by the Board of Directors. Such dues may be different for several classes of membership.
- (G) Members in Good Standing – No Individual member shall be considered in good standing unless:
  - (1) Such member's dues are paid in full for current period and;
  - (2) Such member has fired a minimum number of 100 registered targets during his or her lifetime. The Executive Committee shall have the right to refuse the affiliation of any individual or organization, and its judgment shall be final.

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- (H) Awards – The Executive Committee may provide for appropriate cards or certificates to be issued to various members, and provide prizes or chevrons to be given annually to affiliated organizations for competition among their members.
- (I) Termination – Any member in default of dues is automatically dropped from membership, and shall forfeit any office or position within the NYSSA.

## ARTICLE III – Corporate Seal

The association shall have a corporate seal bearing the words “New York State Skeet Shooting Association Corporate Seal”. Such seal shall be affixed to official documents of the association, but failure to affix the seal shall not invalidate any corporate act otherwise valid.

## ARTICLE IV – Directors

### Section 1- Board

The Board of Directors shall consist of members in good standing of the NYSSA and NSSA to hold office as follows. Members of the Board of Directors shall be elected from various clubs of the state recognized by the association in a ratio of one director and one alternate for a member population of 1-30, two directors for a member population of 31-60, three directors for a member population of 61-100, and four directors for a member population of over 100. Both the elected director and the alternate may attend meetings, but only one may have a vote.

### Section 2 – Terms

The director’s term of office shall continue until his or her successor has been elected and qualified by the member club.

### Section 3 - Vacancies

Any vacancy occurring on the Board of Directors shall be filled by the member club for the balance of the term.

### Section 4 – Elections

- (A) Certification – No later than April 1<sup>st</sup> of each calendar year the Secretary-Treasurer shall determine, from previous year’s membership rolls of the association, the number of directors for which each club is entitled to vote. If a member club feels they are entitled to more than one director, the secretary from each member club shall furnish to the Secretary-Treasurer of the association, a list of members in good standing and shall certify the same to the Executive Committee. Such committee shall forthwith inspect, correct, amend, and approve such certification.
- (B) Member Population – Regular members of a qualified club who are also members in good standing of NYSSA and NSSA. NYSSA members must designate the club they wish to vote for on their application for membership or renewal form to NYSSA. No member shall be eligible to vote for directors of more than one club.

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## Section 5 – Meetings

- (A) Regular Meeting – Board of Directors shall meet annually. Notice of the time and place of annual meeting shall be posted in the State Shoot program.
- (B) Special Meetings – Special meeting of the Board of Directors shall be called by the Secretary-Treasurer on the direction of the President or by written request of at least five directors. Notice of time, place, and business to be transacted at such special meeting shall be mailed to each director at least 15 days prior to such meeting. No business may be transacted at a special meeting unless included in the notice thereof.
- (C) Quorum – At any annual or special meeting of the Board of Directors, a simple majority of the members shall constitute a quorum.

## ARTICLE V –Officers

### Section 1 – Number and Election

The officers of the association shall be a President, and a Vice President elected in the even-numbered years, for a term of 2 years, and a Secretary-Treasurer who shall be elected on the odd numbered years for a term of two years, by the Board of Directors at its annual meeting. Nomination for the various offices may be made in writing by any director and, if postmarked at least 5 days before the annual meeting shall be received and read thereat. Prior to the election oral nominations shall be received at such meeting. The President shall remain on the Executive Committee for one year following completion of his or her term of office as President as a non-voting member.

### Section 2 – Duties

- (A) President – The President shall preside at all meetings of the association, of the Board of Directors, and the Executive Committee. He or she shall be a member ex-officio, of all regular and special committees and shall perform such other duties usually pertaining to such office.
- (B) Vice-President – The Vice-President shall perform the duties of the President in his or her absence, or at the President's request.
- (C) Secretary-Treasurer – The Secretary-Treasurer shall attest documents and perform such duties as required by the by-laws, or assigned by the President, Vice-President, Board of Directors, or Executive Committee.
- (D) Assistants – Assistant Secretary or Assistant Treasurer may be appointed by the President subject to approval of the Executive Committee for the balance of the term of the Secretary-Treasurer. They shall perform all the duties of the Secretary-Treasurer in his or her absence or at the Secretary-Treasurer's request.
- (E) Removal – Any elected officer or director may be removed from office during his or her term for cause deemed sufficient by the Executive Committee upon concurrence by at least  $\frac{3}{4}$  of all members elected thereto. Such action may be taken at any regular or special meeting of the Executive Committee, but only after written notice, specifying the reasons for such action, has been given to the Board of Directors, at least 15 days prior thereto.

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(F) Vacancies – In the event of the death, resignation, removal, or disability of any officer, the vacancy may be filled by the Executive Committee for the balance of the un-expired term.

(G) Compensation – No officer or director shall receive any salary or other compensation from the association funds, unless specifically authorized by the Executive Committee.

## ARTICLE VI – Executive Director

### Section 1 – Employment

The Executive Committee may, by written contract, employ an Executive Director for the association, who will be responsible to the Board of Directors, and to the Executive Committee when the Board of Directors is not in session. Such written contract of employment may run for any period not to exceed 5 years, and shall state the salary and other compensation and emoluments of office as the Executive Committee may fix from time to time. The Executive Director need not be a director of the association.

### Section 2 – Duties

The Executive Director shall perform such duties required of him or her as directed by the President, Vice-President, Board of Directors and Executive Committee.

## ARTICLE VII – Executive Committee

### Section 1 – Membership

There shall be an Executive Committee consisting of the President, Vice-President, Secretary-Treasurer, and 7 members elected from the Board of Directors, two of whom shall be directors-at-large.

### Section 2 – Zones

The 5 elected members of the Executive Committee shall be elected, one each, from the following territorial zones:

Zone 1 - That part of the state west of a north-south line drawn between Medina and Olean, to include both of the aforementioned communities.

Zone 2 - That part of the state west of a north-south line drawn between Oswego and Waverly, to include both aforementioned communities, and east of Zone 1.

Zone 3 - That part of the state west of a north-south line drawn between Massena, Gloversville and Port Jervis, to include the aforementioned communities and east of Zone 2.

Zone 4 - That part of the state north of the east-west extension of the Massachusetts/Connecticut border, and east of Zone 3.

Zone 5 - The remainder of the state south of Zone 4 including Long Island.

At-Large - Two Executive Committee members-at large shall be elected by the Board of Directors. They may be from any area in the state as long as they are otherwise qualified.

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## Section 3 – Election

- (A) 3 members (Zone 2, 4 and the #2 at-large director) of the Executive Committee shall be elected at each even numbered years annual meeting, and 4 members (Zone 1, 3, 5 and the #1 at-large director) elected in the odd numbered years by the Board of Directors for the ensuing year, so as to continue the presently existing expiration of term. All terms shall be for two years, or until successors are elected and qualified, with full eligibility for re-election.
- (B) Nominations for zone directors shall be made from the floor, or by written nomination, only by directors from the same zone as the nominee. In the event that there are not a sufficient number of directors present to nominate, vote and elect an Executive Committee member from that zone, any member-director from that zone may be nominated, and elected by a majority vote of the entire Board of Directors present. Voting shall be secret ballot for one nominee from each of the 5 zones, and two Executive Committee members at-large. The nominee from each zone who receives the most votes shall be declared elected. Executive Committee members at-large may be nominated by any member of the Board of Directors. In the event of a tie for first place in any zone, a separate vote shall be taken to decide the winner from that zone only.

## Section 4 – Powers

The Executive Committee shall exercise all of the powers over the Board of Directors when such board is not in session. It may from time to time, enact rules for the conduct of its own sessions. It shall specifically arrange and conduct the annual New York State Skeet Shooting Championships, by whatever name called.

## Section 5 – Appeals

The Executive Committee shall exercise appellate authority to decide disputed questions appealed from clubs, match or competition officials within the jurisdiction of the NYSSA. It may provide by rule, the manner of filing and hearing such appeals.

## Section 6 – Vacancies

A vacancy in the Executive Committee shall be filled, for the balance of the un-expired term, by the appointment, by majority vote of the Executive Committee, of a director residing in that zone.

## Section 7 – Meetings

Meetings of the Executive Committee shall be held at least once a year or upon call of the President, after reasonable notice. Any Executive Committee member who fails to attend at least one meeting a year shall be automatically dropped from the committee and replaced as provided in Section 6.

## Section 8 – Quorum

Six members of the Executive Committee shall constitute a quorum. These may include the President, Vice-President and Secretary-Treasurer.

## Section 9 – Alternates

Alternate members may attend in the absence of a zone committeeperson, provided they are duly certified by the duly elected Executive Committee member.

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## ARTICLE VIII – Order of Business

### Section 1 – Order

The order of business at all meetings of the association, Board of Directors or Executive Committee shall be as follow:

1. Roll call
2. Reading of previous minutes
3. Filling of vacancies
4. Reports of officers
5. Reports of committees
6. Election of directors or officers
7. Unfinished business
8. New business or resolutions

### Section 2 – Rules

Unless they conflict with these by-laws, “Robert’s Rules of Order” shall govern all meetings.

## ARTICLE IX –Amendments

These by-laws may be amended at any regular or special meeting of the Board of Directors by 2/3 majority vote of members present. They may be amended without a meeting by written approval upon mailed ballots signed by 2/3 majority of the entire membership of the Board of Directors.